



Article I

Club Name

The Club name shall be Flower Mound Area Democrats (“The Club”).

Article II

Purpose Statements

Vision Statement

The Flower Mound Area Democrats believe we are greater together than we are on our own – that this Country succeeds when everyone gets a fair shot, everyone does their fair share, and everyone plays by the same rules.

Article II

Purpose Statements

Mission Statements

The mission of the Flower Mound Area Democrats is to educate, motivate and organize our community in support of the Democratic Party’s vision, goals and objectives and support the election of qualified candidates.

Article III

Purpose

The Club is an affiliate of the Denton County Democratic Party (DCDP). The Club’s purpose is to:

- A. Provide political leadership by energizing residents in our Area through local organizing issue awareness activities.
- B. Support Democratic candidates for public office. In non-partisan local races, support candidates who share Democratic values. Support issues and initiatives that are core to the Democratic Party.
- C. Encourage and facilitate engagement between Democratic candidates and elected officials with The Club and the wider community in our Area.
- D. Strengthen the DCDP with strong communication, sharing and promotion of activities with The Club and the wider communities in our Area.

Article IV

Members

Membership to The Club will be by signed registration submitted to the First Vice Chair. Eligibility for Membership shall meet the following criteria:

- A. Members must be a resident of Flower Mound, Texas or Area Cities.
- B. Members must be sixteen (16) years of age or older.
- C. Members shall have a philosophy that is consistent with the purpose of the Democratic Party and in support of The Club.

Members must stay in good standing:

- A. Good standing is defined as meeting the above requirements and remaining active with The Club.
- B. Remaining active is defined as participating in at least one Club sponsored meeting, event or activity semi-annually.

Each Member shall have the right to cast one (1) vote at meetings. All votes must be cast in person.

Article V

Executive Board

Positions and Responsibilities

The Executive Board shall consist of The Club Officers named below. Officers shall be Members.

To avoid conflicts of interest, the Executive Board Officers shall not simultaneously be a sitting partisan candidate of county (excluding Precinct Chairs), state or federal office or serve with a campaign as their Candidate or their Campaign Manager.

The Executive Board Officers shall serve without compensation.

The Executive Board Officers are:

- A. Chair — Shall serve as an Officer of The Club. Shall prepare the Agenda for General and Executive Meetings. Shall preside over all General and Executive Board meetings. Shall only vote in a General or Executive Meeting in the event of a tie. Shall oversee the fulfillment of duties of the Officers. Shall oversee Standing and Ad Hoc Committees to include serving as an Ex Officio member of all Committees except the Elections Committee. Shall serve as the lead of the Election Committee and maintain VAN access on behalf of The Club. Shall represent The Club at DCDP meetings.
- B. First Vice-Chair — Shall serve as an Officer of The Club. Shall carry out the duties of the Chair as Acting Chair in the event the Chair is unable to fulfill those duties. Shall serve as the lead of the Membership Committee and be responsible for The Club's Membership to include: shall oversee the registration and roster of Members; shall prepare sign-in sheets for Executive Board and General Meetings and identify eligible Members; shall maintain VAN access on behalf of The Club; shall maintain email addresses of Members; and shall maintain a listing of those Members without access to Facebook who have requested Agendas and Minutes and shall distribute same. Additional duties may be assigned at the discretion of the Chair.
- C. Secretary — Shall serve as an Officer of The Club. Shall prepare Minutes of Executive Board and General meetings in a summary format and maintain them for The Club's records. Shall distribute General Meeting Minutes to the Members by posting on Facebook Page within seven (7) days of the meeting for review and approval. Shall maintain the Executive Board Minutes for review by a Member upon request. Shall verify the

eligibility of Executive Board Officer candidates prior to the election including nominations from the floor and shall maintain VAN access on behalf of The Club. Additional duties may be assigned at the direction of the Chair.

- D. Treasurer – Shall serve as an Officer of The Club. Shall be responsible for all expenditures and receipts on behalf of The Club. Shall keep a financial record of all expenditures and receipts by The Club and report to the Executive Board at each meeting. Shall reconcile all financial records and compliance with the DCDP Treasurer. Shall maintain and manage the physical inventory of The Club’s assets including promotional items available for donation and include in reports to the Executive Board. Additional duties may be assigned at the direction of the Chair.
- E. Vice Chair-Communications – Shall serve as an Officer of The Club. Shall serve as the lead for the Communications Committee, overseeing The Club’s communications to ensure consistent messaging and promotion of The Club. Shall oversee management of the social media accounts including Facebook, Twitter and Instagram and Email Account. Shall post the General Meeting Agenda on the Facebook page. Additional duties may be assigned at the direction of the Chair.
- F. Vice Chair-Events – Shall serve as an Officer of The Club. Shall serve as the lead of the Events Committee. Shall coordinate approval for events with the Executive Board. Shall communicate details of scheduled events to the Vice Chair-Communications for announcement to The Club. Additional duties may be assigned at the direction of the Chair.
- G. Vice Chair-Recruitment – Shall serve as an Officer of The Club. Shall recruit Members to fill open Precinct Chair positions and identify Members to support Precinct Chairs as well as provide training and support. Shall recruit Members for elected officials and connect with DCDP and Texas Democratic Party (TDP) resources. Shall recruit Members to participate in Standing and Ad Hoc Committees. Shall recruit Members for The Club’s Executive Board ahead of the next term. Additional duties may be assigned at the direction of the Chair.
- H. Sergeant at Arms – Shall serve as an Officer of The Club. Shall be responsible for reserving a meeting location and notifying the Chair to include in the meeting announcement. Shall be responsible for the physical meeting space of the General Meeting and facilitate meeting decorum. Shall oversee the collection and tally of votes cast at a General Meeting. Additional duties may be assigned at the direction of the Chair.
- I. Technology Director - Shall serve as an officer of The Club. Shall be responsible for advising leadership on technology integration. Shall maintain documentation and continuity of technical assets, i.e. the Club social media accounts, The Club website, and The Club domain name, etc. Shall maintain the Club website. Shall advise on new technology that may benefit The Club. Additional duties may be assigned at the direction of the Chair.

Article V

Executive Board

Elections and Terms of Office

- A. The Executive Board Officers shall be elected by The Club’s Members.
- B. The Executive Board’s term of office shall be from June through May for a period of one (1) year.
- C. Candidates for an Executive Board Officer position must be a Member of The Club and have voted in the prior Democratic Primary election to hold office. In order to maintain a Flower Mound-centric focus, the Chair and First Vice Chair Officers shall maintain residency in Flower Mound.
- D. Members may announce their candidacy for an Executive Board Officer to The Club for the standard term in March. The election of Officers shall take place at the May meeting. The draft ballot shall be published prior to the meeting according to the Agenda posting requirements. Nominations will be accepted from the floor during the election.
- E. There is no limit to the number of terms a Member can serve as an Executive Board Officer.
- F. In the event an Executive Board Officer fails to comply with these Bylaws, their duties, or causes reasonable damage to The Club’s reputation, a Member may call for an impeachment hearing. Both the accuser and the

accused shall have a chance to speak at the next immediate Executive Board meeting. The Executive Board may choose to recommend impeachment and removal of the Officer by scheduling a vote at the next immediate General Meeting. A majority vote of the members in attendance must vote “yes” to impeach.

- G. A special election may be called by a majority vote of the Executive Board to fill Board vacancies. Upon a vote calling for a special election, the Vice Chair-Communications shall send an email to the Members advising them of the date, time and location of the meeting where the election will be held as well as a call for candidates. Those wishing to be considered for the position shall notify the Chair and then may announce their candidacy to The Club following the announced date. The draft ballot shall be published prior to the meeting according to the Agenda posting requirements. Executive Board Officer nominations can be accepted from the floor during the election.

Article IV

Organization

Committees

The Standing Committee Leads each have authority to appoint or remove Committee members.

Standing Committees shall make recommendations, including actions and expenditures, to the Executive Board for approval or recommendation to the Members before making commitments.

The following Standing Committees shall be maintained for the operations of The Club:

- A. The Membership Committee shall be led by the First Vice Chair. The Committee shall manage The Club’s membership requests, renewals and database including contact information. Shall facilitate the growth of The Club.
- B. The Communications Committee shall be led by the Vice Chair-Communications and oversee The Club’s communications and messaging including emails and social media. The Committee shall include all Administrators and Moderators for the Facebook Page. Shall coordinate all communication needs of The Club.
- C. The Events Committee shall be led by the Vice Chair-Events. The Committee shall support The Club’s Events including scheduling, venue, operations and volunteer organization.
- D. The Recruitment/Training Committee shall be led by the Vice Chair-Recruitment and oversee The Club’s recruitment of candidates and Club volunteers. Shall coordinate training for candidates and volunteers.
- E. The Elections Committee shall be led by the Chair. The Committee shall support voter registration and education as well as connecting candidates with The Club and the larger community for promotion and to create awareness for needed support.

Ad Hoc Committees may be formed or dismantled by the Executive Board or the Chair to support The Club. The Ad Hoc Committee Leads each have authority to appoint or remove Committee members.

Ad Hoc Committees shall make recommendations, including actions and expenditures, to the Executive Board for approval or recommendation to the Members before making commitments.

Article IV

Organization

Dues

- A. The Club shall not charge membership dues to Members. Donations are encouraged to cover expenditures with submission to the DCDP on behalf of The Club.
- B. Executive Board Officers shall be expected to contribute to the DCDP on behalf of The Club a minimum of \$10 monthly during their tenure to demonstrate their support of The Club.

Article IV
Organization
Expenditures

- A. Recommendations by Members for expenditures by The Club shall be presented in a General Meeting as New Business.
- B. Expenditure requests by a Committee shall be presented to the Executive Board for review and approval before being presented to the Members on a future Agenda as appropriate.
- C. Expenditures of \$100 or less may be approved by a majority of the Executive Board.
- D. Expenditures greater than \$100 must be approved by the Members on a future Agenda. If an expenditure will be sponsored by the DCDP, it is further subject to approval by the DCDP.

Article VI
Organization
Communications

Communications of The Club to the Members shall be conducted in the following manner:

- A. The Club shall maintain a Facebook page ("Facebook Page") for the primary source of communications.
- B. The Facebook Page shall be overseen by the Vice Chair-Communications. The Vice Chair-Communications and the Chair shall represent the Executive Board as Administrator. Administrators and Moderators shall manage postings on behalf of The Club.
- C. General meetings shall be posted under the Events section of the Facebook Page. Agendas, Minutes and documents will be posted under the Files section of the page.
- D. Members without access to Facebook may request to be notified of General Meetings via email by making a request to the First Vice Chair.

The Club shall also maintain an Email Account for purposes of official correspondence.

- A. The Email Account shall be overseen by the Vice Chair-Communications. The Vice Chair-Communications and the Chair shall represent the Executive Board as Administrator. The Vice Chair-Communications will appoint Administrators for the Email Account to review communications and provide responses.
- B. The Email Account shall only be used for official Club business.
- C. All mass emails shall be sent in "blind copy" format to protect the privacy of our Members. All distribution lists shall include "blind copy" at the end of its name to serve as a reminder.
- D. Personal or private use of The Club's email account will be considered a breach of trust and can result in action by the Executive Board.

Article VII
Meetings
General Meetings

- A. The Club shall attempt to conduct General Meetings or Events once per month, but at least quarterly, except during the month of December. The General Meetings will generally be scheduled on weeknights. Events will be scheduled on various days. A General Meeting or Event may be cancelled or called at the discretion of the Executive Board.

- B. Notice of a General Meeting will be provided at least five (5) days prior to the meeting by scheduling an event on the Facebook Page including location and time.
- C. All General Meeting Agenda items must be submitted to the Chair at least two (2) weeks prior to the next General Meeting to be reviewed by the Executive Board. The General Meeting Agenda shall be posted to the Facebook Page no less than three (3) days before the scheduled General Meeting (not including the day of).
- D. The Club shall use Roberts Rules of Order as a guide for conducting General Meetings. Meetings will be run under the guidance of the Chair or the acting Chair.
- E. A simple majority of Members in attendance is needed to pass a regular Agenda item or elect an Officer. For General Meetings, if less than 15 votes in total are cast, the item must be scheduled for the next General Meeting's Agenda for a straight up or down vote without amendments.
- F. Any new business introduced at the General Meeting that was not posted on the Agenda requiring action shall be postponed until the next scheduled General Meeting and noticed on its Agenda.
- G. The Club's General Meetings are open to the public, however only Members may vote.
- H. Minutes of General Meetings shall be prepared in a summary format. General Meeting Minutes shall be distributed to Members by posting on the Facebook Page within seven (7) days of the completed Meeting for review. Approval of the Minutes shall occur at the following General Meeting.
- I.

Article VII

Meetings

Executive Board Meetings

- A. The Chair shall call the Officers to an Executive Board Meeting one (1) week prior to The Club meetings.
- B. The Chair may call a special meeting as necessary and shall give no less than a five (5) day notice unless an emergency.
- C. Members may attend Executive Board Meetings.
- D. Minutes of Executive Board meetings shall be prepared in a summary format. Executive Board Meeting Minutes shall be maintained by the Secretary and make available for review by a Member upon request.

Article VIII

Club Support

Candidate Promotion

The Club may provide support to candidates to include but not limited to:

- A. Providing candidates an opportunity to present themselves at a General Meeting during an allotted time on the Agenda.
- B. Providing table space at a General Meeting for distribution of promotional materials supplied by candidates or collection of ballot signatures.
- C. Host and/or moderate forums/debates for contested races.
- D. Encourage Members to volunteer their time to candidates of their choosing.

The Club shall not endorse candidates in a contested Primary election.

Article VIII

Club Support

Organizational Support

The Club may provide support to affiliated and like-minded organizations by:

- A. Promoting activities and events of other organizations at General Meetings and/or Facebook Page. These decisions shall be made by the Executive Board.

As a general rule, The Club will not host events in conjunction with other nonaffiliated groups. The Club shall not endorse other organizations.

Article IX Bylaws

The Bylaws will serve as the governing authority for The Club.

- A. The Bylaws will be review annually by the Executive Board.
- B. Any Member may recommend a change to the Bylaws by making a request to the Executive Board.
- C. Changes to the Bylaws shall be noticed on an Agenda as a discussion item for an upcoming General Meeting, and then noticed on an Agenda for a second General Meeting to be voted upon.
- D. The Bylaws shall be ratified by the majority approval of the eligible Members in attendance at the second General Meeting.

Article X Items not addressed within these Bylaws

The Executive Board Officers are authorized to act in the best interest of The Club for matters not addressed explicitly within these Bylaws. The Officers shall present any decisions or actions made on behalf of The Club to the Members at the next General Meeting, noticed on the Agenda.

The undersigned certifies that these bylaws were adopted by a majority vote of the members in attendance at the membership meeting held on October 24, 2019.

By: _____
Name:
Title: Secretary

By: _____
Name:
Title: Chair

The undersigned certifies that these bylaws were modified and adopted by a majority vote of the members in attendance at the membership meeting held on June 16, 2022.

By: _____
Name:
Title: Secretary

By: Dru Murrey
Name:
Title: Chair

